NATIONAL PARTNERSHIP FOR QUALITY AFTERSCHOOL LEARNING
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AFTERSCHOOL TRAINING TOOLKIT

Matrix of School-Day Teacher Programming Needs

Directions: Make copies of **Survey of School-Day Teacher Programming Needs** tool and distribute to school-day teachers to determine their academic programming needs for the afterschool program. After collecting the forms, compile the information in a table like the sample below. To aid in the decision-making process, you can sort the information by grade level, subject/ topic area, or priority level. An example appears below. Use the blank form on the following page for your program.

Sample:
Lincoln School - School-Day Teacher Programming Needs

School-Day Teacher Name and Grade Level	Subject/Topic Area	Specific Skills	Priority Level
Ms. Meier, Grade 4	Math concepts	• Long division • Fractions	Medium
Ms. Davisson, Grade 4	Interacting with special-needs students	• Understanding disabilities • Communicating respectifully	High
Ms. Smythe, Grade 5	Life-science labs and experiments	• Life stages of insects • Plant structures and functions	Low

Matrix of School-Day Teacher Programming Needs

School Name:_____   School-Day Teacher Programming Needs

School-Day Teacher Name and Grade Level	Subject/Topic Area	Specific Skills	Priority Level