



(Click here to [logout](#) customer #1)

## Stages of Concern Questionnaire Administration Add a New SoCQ Cohort

### Set the Cohort Name/Password

Name of Cohort	<input type="text"/>
	This is seen only by you on this administration site. (e.g. Johnsonville ISD July 2008)
Password	<p>This is the password your SoCQ participants will need to log on to the questionnaire. The password is autogenerated to ensure a unique ID that is not in use by anyone else.)</p> <p>The password for this cohort is: <b>gq2u82</b></p> <p>Because this is a NEW code, it is not yet final. If you do not like the letter/number sequence in this code, you can click here to <a href="#">generate a different SoCQ password</a>.</p> <p>This text shows how you can include a link to the SoCQ in an e-mail invitation:</p> <ul style="list-style-type: none"> <li>Dear colleague, You are invited to participate in a questionnaire related to THE INNOVATION... (Survey administrator: Personalize this text to address your needs...)</li> </ul> <p>The purpose of the questionnaire is to determine what people are concerned about at various times during the process of adopting an innovation. The survey is called the Stages of Concern Questionnaire, and it will take approximately 5-10 minutes to complete.</p> <p>The survey is available online at: <a href="http://www.sedl.org/concerns/">http://www.sedl.org/concerns/</a></p> <p>Enter the password: <b>gq2u82</b> to log on.</p> <p>Tip: Another option is to place this custom link in your e-mail. This link will automatically log on to the SoCQ for this cohort: <a href="http://www.sedl.org/concerns/index.cgi?sc=gq2u82">http://www.sedl.org/concerns/index.cgi?sc=gq2u82</a></p>

### Customize the Questionnaire

These options control the text personalization of the SoCQ online as well as e-mail notification options when a user submits an SoCQ.

Name of Innovation	<input type="text"/>
Introductory Text to show at the BEGINNING of the SoCQ	<input type="text"/>
Thank You Text to show at the END of the SoCQ	<input type="text"/>
URL to Redirect User to After the SoCQ is Completed	<input type="text"/>

(optional)	
Would you like to receive an e-mail notification when a user completes the SoCQ?	<input type="text" value="no"/> If so, what address should receive the e-mails: <input type="text"/> (If entering more than one address, separate addresses with a comma.)
Date to stop allowing this cohort to access the SoCQ using this password	<input type="text" value="month"/> <input type="text" value="day"/> <input type="text" value="year"/> <i>Tip: If you do not have a set date in mind to disallow submissions for this cohort, set it to several years in advance.</i>
<b>Optional Custom Prompts</b> You may enter up to 5 prompts to appear at the beginning of your SoCQ to gather additional demographic data. <i>Examples:</i> <ul style="list-style-type: none"> <li>• Please enter your organization name. (school, district, etc.)</li> <li>• Please enter the last 4 numbers of your Social Security Number</li> <li>• Please enter your e-mail address.</li> <li>• Please enter the state you reside in.</li> </ul>	
Custom Prompt #1	<input type="text"/>
Custom Prompt #2	<input type="text"/>
Custom Prompt #3	<input type="text"/>
Custom Prompt #4	<input type="text"/>
Custom Prompt #5	<input type="text"/>
<input type="button" value="Add a New SoCQ Cohort"/>	