# Planning for Community Engagement

<table>
<thead>
<tr>
<th>Before the visit</th>
<th>Who will do this?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Identify the content to be highlighted.</td>
<td></td>
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<tr>
<td>Visit with the expert to communicate what you are looking for.</td>
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<tr>
<td>Schedule a time that works for both the expert and the students (may do this step by telephone, skype, or in person in the classroom or at the community site).</td>
<td></td>
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</tbody>
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<th>During the visit</th>
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<td>If possible, arrange the room or site to maximize the students’ view of the expert.</td>
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</tr>
<tr>
<td>Explain student expectations.</td>
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<tr>
<td>Discuss possible questions students may have for the expert.</td>
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<td>Discuss with the students what they learned related to the content.</td>
<td></td>
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<tr>
<td>Ask what else students learned.</td>
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<tr>
<td>Send a thank you card/letter from the students to the visiting expert.</td>
<td></td>
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</tbody>
</table>