NATIONAL PARTNERSHIP FOR QUALITY AFTERSCHOOL LEARNING

www.sedl.org/afterschool/toolkits

AFTERSCHOOL TRAINING TOOLKIT

Professional Development Plan

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Directions: Use the following form to indicate professional goals as well as professional development strategies to achieve those goals.
Employee Name:
Employee Position, Title, and Group/Area:
Supervisor Name:
Supervisor Title:
Date Completed:

Why? Reasons Needed	How? Strategy to Achieve Goal (Include resources needed)	When? Target Date
	Why? Reasons Needed	Reasons Needed Strategy to Achieve Goal

Examples of Strategies to Achieve Goals:

- Attend an afterschool conference.
- Take a class at a university.
- Attend a training course.
- Subscribe to a journal or newsletter to stay current on research and activities.
- Visit other afterschool programs.
- Meet regularly with colleagues to discuss teaching and learning.

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